

NorthWest Colorado Center for Independence, Inc.

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Board Meeting Minutes

Wednesday, October 24th, 2018 @ 1:30 PM

Members Present: Craig Kennedy, Board President
Bruce Roemmich, Board Member
Susan Waldron, Board Member (by phone)
Chris Ebert, Board Member

Members Absent: Ruth Armbruster, Board Secretary
Michael Toothaker, Board Vice President

Staff Present: Ian Engle, Executive Director
Joy Bachem Driver – taking Minutes

1:54 PM – Meeting is called to order by NWCCI Board President Craig Kennedy. The meeting is being held in the CMC conference room at 335 Fielder Ave., Dillon, CO

2:01 PM – Susan motions to approve Board Meeting Minutes from the Board Meeting on Sept. 26th. Bruce seconds, motion passes.

2:08 PM – Board discusses Budget. Board agrees each department should be held accountable for their specific budget limits. Specific line item such as travel expense, staff salaries/wages and transportation. Ian will provide Excel Spreadsheets to each department. Need to sell Tan van as soon as we get it in for a maintenance check and cleaning detail.

3:11 PM – Discussion about the Steamboat office move. Ian calls Chris Sias (Broker with Colorado Group Realty) about the new space and put on speaker to negotiate the terms of the lease. Craig and Bruce negotiate with Mr. Sias to agree upon \$1750 per month locked in for 3 yrs. and \$500/mo Common Area Maintenance (CAM) we will move in by December 2018.

3:45 PM – Next meeting is scheduled for Dec. 12th @ 10:00 AM, location TBD.

3:00 PM – Craig motions to adjourn, Bruce seconds, motion passes.