

Board Meeting Minutes 6-21-2023

Northwest Colorado Center for Independence

Board Retreat held at STARS Ranch in Steamboat Springs, CO and via Google Video conference. Wednesday June 21, 2023

Members Present: Michael Toothaker - President
Bruce Roemmich Board Vice President
Dan Bonner, Board Treasurer
Vicki Holcomb Board Secretary (remote)

Members Absent: Craig Kennedy

Staff Present Ian Engle, Executive Director
Marie Falzone, Fundraising Coordinator (remote)
Mike Bertram, Assistant Director
Meagan Carini, Finance Manager

9:40 Meeting called to order. Bruce motioned to approve the Board Minutes from 5-31-2023. Dan seconded it and all approved. Jessica is no longer a board member. She doesn't have enough time with work and family. We appreciate her serving since last October.

10:00 Marie Falzone – Fundraising Committee Report

NWCCI gets an extra portion of money from Colorado Gives in November and it is also user friendly, therefore Marie proposes we use that platform for all donations, the Board agrees. Colorado Give uses Mail Chimp and accepts Paypal, no venmo or debit card payments yet.

Discussion about Flipcause and what value do they serve NWCCI. We pay \$2400 a year to use Flipcause. We don't use them as a Donor Base.

Donations on FC - 2020 – 2
2021 – 8
2022 – 4

Per the Board's direction, Ian will attempt to contact the original Flipcause salesperson, if they are still there, to discuss concerns and see if we can just pay for hosting and managing our website. They have not come through with services and are not user friendly. We want to see if we can get better fees since we are not using them for a donor base as promised.

Discussion about Google Analytics. They have ads that we can track what people click on and see the traffic on our pages.

Upcoming Events –

Concert in the Park in Frisco -July 20th. We will get \$2000 from the Town of Frisco instead of a portion of the alcohol sales. We can still sell pop, water, snacks and swag.

Hungry for Independence 2024 – Venue Botanic Gardens in Steamboat – booked

Photographer – Morning Light – booked.

Discussion about size, food and name. Change name to fit theme but have “Independence” in the name. We want to celebrate the success of people with disabilities. We should have testimonials.

Fundraising Committee Meetings -first Thursday of every month at 9am.

11:20 Mike discussed housing and rentals and things to consider with regard to moving our Craig office:

Rental about \$1500

2 or 3 year lease

We want stability

Shed to be here

Parking

Still considering purchasing a building if it fits NWCCI needs.

The Board advises hiring a realtor to represent NWCCI interests.

11:45 Timeline – lease renews in July. Discussion about what is needed for each office and the employees.

11:50 Mike presented Staff Highlights. NWCCI employees are serving many people from diverse backgrounds and doing awesome things. We are lucky to have great, dedicated employees!!

Mike will send the presentation to the board members.

1:11 Development Report – Rachelle

Current Quick Books grant transactions \$307,558. Our budget for the fiscal year 2023 is \$275,000 so we have exceeded it.

\$ -250 to offset duplicate recording of invoicing

\$22,333 first installment of Benefits Assistance Funding from Rocky Mt. Health Plans

\$8,500 Anschutz Family Foundation grant award

1:20 Finance Report - Meagan

Dan moved that NWCCI does not apply for the Employment Retention Credit. Bruce seconded the motion and all approved.

Next CD will mature in August, Meagan will follow up with Alpine Bank.

Meagan also asked for a debit card in her name to use for NWCCI. Discussion about debit cards and money limits – will research and get back to us next meeting.

1:47 Budget – Net income is \$46,641.71 from May 2023 financials. Total assets \$437,868.95.
Dan motioned to approve the financial reports as presented, Bruce seconded and all approved.

1:56 Budget – Reviewed income and expense line items, highlighting rent amounts, payroll expenses and health insurance.
Dan motioned for to approve the FY 2023-24 NWCCI Budget as presented, Bruce seconds and all approved.

3:21 Board Elections – review and discussion of board elections in By-laws.
President – Michael Toothaker
Vice-President – Bruce Roemmich
Treasurer – Dan Bonner
Secretary – Vicki Holcomb

Slate was voted upon and approved by all

3:40 Meeting Adjourned – Dan motioned for the meeting to be adjourned and Michael seconded – all approved.

Next meeting July 19, 2023.