

## **Board Meeting Minutes**

NorthWest Colorado Center for Independence

Board Meeting held at Mountain Valley Bank in Steamboat Springs  
And via Google Video Conference  
Wednesday, February 23, 2022 @ 1:30 pm

Members Present: Craig Kennedy, Board President  
Michael Toothaker, Board Vice President  
Dan Bonner, Board Treasurer  
Susan Waldron, Board Secretary via GoogleMeets  
Bruce Roemmich, Board Member via GoogleMeets  
Dr. Chris Ebert, Board Member via GoogleMeets

Staff Present: Ian Engle, Executive Director

1:39 PM– Board Meeting is called to order by NWCCI Board President, Craig Kennedy. The meeting is being held via Google Meets video conference and partially in person at Mountain Valley Bank.

1:42 PM – The approval of the Board Meeting Minutes on December 8, 2022 were tabled for this meeting. The minutes were recreated by Ian as Ruth was unable to locate the minutes from her last meeting as Board Secretary. Dan made a motion to accept as amended, Mike seconded and the Board voted unanimously to accept the motion.

Craig made a motion to accept the Board Minutes for 1/27/22, Bruce seconded and the Board voted unanimously to accept the motion.

1:48 PM – Ian presented the current status of the NWCCI Development Report. Rachelle continues to excel in securing grants. At this time there are no further completed grants although there are several that are in the second phase of a two part acceptance process. Hopefully, these will be productive.

Ian reported that it continues to be difficult to maintain a responsible and trustworthy person for our transportation driver position. It was discussed how to improve the attraction for this job which might include a starting wage increase. It was further discussed that NWCCI continues to partner with other transportation providers to meet the needs of persons with disabilities in the counties we serve.

1:55 PM - Ian presents the Fundraising Update. He related that Marie is doing an amazing job and feels that there may be an option of moving her into a full time fundraising position. As stated previously, it is encouraged for interested Board Members to attend the Fundraising meetings.

1:59 PM - The Board Reviews and approves the January 2022 Financial Report as presented by Dan. The total assets are \$404,705.26 and \$100,706.99 for income.

2:10 PM - Ian presents the Finance Committee report. The topics included:

- Proposed edits to Finance Manual per CDLE compliance review. These will be presented to the Board at the March Board meeting.
- The NWCCI staff is pleased with their raises and wanted the Board to be aware of their gratitude.
- The completed audit from Chris Catterson for FY 2020-2021 was distributed, reviewed and approved by the board.

2:20 PM- Ian reviews the monthly Programs, Activities and Personnel report. He indicated that everyone is doing well and related that Staci is excelling with systems advocacy efforts around accessible communication for the deaf.

2:35 PM - The NWCCI Pandemic Protocol was discussed with Dr. Chris giving the current status of COVID in regard to the wearing of masks, testing, etc. It was stated that the staff would prefer no mandating, if possible. For now the NWCCI COVID policy will remain as is.

2:45 PM - Board schedules the next board meeting for Wednesday, March 30, 2022 at 1:30 pm.

2:50 PM - Craig motions to adjourn, Michael seconds, and the Board passes unanimously. Meeting adjourned.