

# Board Meeting Minutes 8-30-2023

## Northwest Colorado Center for Independence

Members Present: Michael Toothaker – Board President  
Bruce Roemmich - Board Vice President  
Don Godshaw  
Vicki Holcomb - Board Secretary (remote)  
Craig Kennedy (remote)

Members Absent: Dan Bonner - Board Treasurer

Staff Present: Ian Engle, Executive Director  
Meagan Carini, Finance Manager

1:34 Meeting called to order. The Board decides to table approval of the annual Retreat Minutes until next month or when we have a full slate of Board members.

1:40 Development Report - \$157,000 Total Year-to-date for FY 2024  
End of FY 2023 Grant Income \$307,558

Discussion about expanding growth – transportation services, investing in facilities to make NWCCI accessible and attractive to the community.

1:47 Discussion about buying the building on 551 Tucker Street. This will be paid for directly from our checking account. Bruce motioned to approve the purchase, Michael seconded and the motion passes.

1:51 Meagan joined and gave the Finance Report. NWCCI is in the middle of the CDLE audit and it is going smoothly.

Catterson & Co. audit will be engaged for our independent audit in October.

Discussion about insurance for the employees. Meagan gave a breakdown of what the increase will be for each employee situation – such as family, employee with children, employee and spouse and employee only. The employees increase could be 8% increase.

2:05 Discussion continues about health insurance. Don motioned to have a fixed amount that employees will need to cover for their employee premium up to \$7000. Craig 2<sup>nd</sup> and all approved.

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2:10 Meagan will keep the Board updated later on Dental/Vision Care.

2:16 Shout out to Meagan for all her hard work on insurance! We appreciate her!

Finance committee meeting – Vicki moves to approve the financials as presented with Total Assets of \$607,531.02 and Net Income of \$129,556.41, Michael seconds and the motion passes.

2:23 Fundraising report – Fallfest in Craig dessert bar fundraising event will be on 9/16/2023.

2:42 Service Report – Moffat County is the bulk of our services. For our programs, if people are not actively working with us, we close their file. For our internal file audits – we open files only if they are getting services.

2:45 Life Skills Camp - There were 4 participants. We had good participation with STARS, good team building. One highlight was a child who has MS rode a horse and was so excited! Ian reported that it was good team building for our staff.

2:52 Next Board meeting at 1:30 on September 27<sup>th</sup>. Craig motioned that we adjourn and Michael 2<sup>nd</sup>. All agreed