

# Board Meeting Minutes 4-5-2023

## Northwest Colorado Center for Independence

Board Meeting held at Mountain Valley Bank in Steamboat Springs, CO and via Google Video conference. Wednesday April 5, 2023

Members Present: Michael Toothaker Board President(remote)  
Jessica McMillan (remote)  
Vicki Holcomb Board Secretary (remote)  
Craig Kennedy (remote)  
Dan Bonner, Board Treasurer

Staff Present Ian Engle, Executive Director

Guest Present Chris Catterson, CPA Catterson & Company PC

1:35 Chris Catterson reviews NWCCI audit. There are no significant finding and our risk for fraud is low.

1:55 Dan motions to accept the audit findings. Bruce seconds the motion and it passed unanimously.

1:56 Craig motions to approve the board minutes from February 22, 2023. Michael seconds and all approve.

1:58 Development report. Moffat County Youth Key Club gave NWCCI \$500. This was exciting that the kids gave it to us. QB \$265,725. There is a \$100,000 grant from Rocky Mountain Health Plans being recategorized into last fiscal year per the auditor's recommendation.

2:03 Finance Report – Dan has worked with Meagan to help with adjustments as we take on more bookkeeping duties and responsibilities in-house.

Discussion about a building for NWCCI. We currently pay \$2700 a month and April is our last month on the lease. The lease will then become month to month. Talked about properties in Craig being less expensive and we will be able to put the shed there. Ian will look into our current lease and proposed leases for the spaces identified in Steamboat and Craig.

Transportation Program – NWCCI continues to be successful and strategic about how we grow this program.

2:20 Fundraising – NWCCI won a drawing to be a sponsor for the free Thursday night concerts in Frisco. We do not know the date yet. We will supply water, soda and snacks. Stay tuned for more information.

HFI – Hungry for Independence September 14, 2024 at Botanic Gardens in Steamboat  
Items to Rent – Tents, Tables from Colorado Event Rents  
Craig might be able to get liquor for the event  
We can approach business to be a “sponsor”

2:32 Programs, Activities and Personnel

Routt County numbers are down. Discussion about shifting program activities to more group events and systems change advocacy efforts, such as life skills camp, youth leadership programs and working with local governments and the business community around service animal rules, physical accessibility and housing issues.

2:45 NWCCI needs to mdo a better job of promoting our documented community activities that significantly impact the communities we serve. Moffat has and will continue to grow in need for our services. Our transportation is mainly Moffat now.

2:50 Unfinished business - Justine Ager is not interested in being on the board at time due to other time commitments.

Jesica and Vicki need to send in their board bio.

2:52 Discussion about leasing vs rent to own. If we enter into a lease, we need to have a building inspection and appraisal before we sign. Possible property could be 360 East Victory Way in Craig.

3:13 Board Retreat is June 21<sup>st</sup> at Botanic Gardens. More information to follow.

3:20 Meeting is adjourned and next meetings are April 26<sup>th</sup> and then May 24<sup>th</sup>