

NorthWest Colorado Center for Independence, Inc.

3001 S Lincoln Ave, Suite C, Steamboat Springs, CO 80487

Phone 970-871-4838 www.nwcci.org

Board Meeting Minutes

Wednesday, September 25th, 2024 @ 1:30 PM

Members Present: Michael Toothaker, Board President
Bruce Roemmich, Board Vice President (Remote)
Don Godshaw, Board Member

Members Absent: Dan Bonner, Board Treasurer
Craig Kennedy, Board Member

Staff Present: Ian Engle, Executive Director
Mike Bertram, Assistant Director (Remote)
Jessica Bertram, Finance Manager
Hope Hunt, Transportation Coordinator - Minutes Taker (Remote)

1:42 PM - Board President, Michael Toothaker calls the meeting to order.

1:44 PM – Board Secretary, Don Godshaw moves to approve the 7/16/24 Annual Board Retreat Minutes, Board Vice-President, Bruce Roemmich seconds, motion passes. Bruce moves to approve the 8/28/24 Regular Board Meeting Minutes, Michael seconds, motion passes.

1:46 PM – The Board reviews recent grant activity as presented by Executive Director Ian Engle. The Board considers and discusses fundraising and community engagement opportunities presented by Executive Director, Ian Engle. Michael states that it could be tough only relying on government grants if the money from the government slows down and the Board agrees. Don expresses concern about the Hungry For Independence event held at the Yampa Valley Botanic Park on 9/14/24 and offers constructive feedback. Don requests Board members be included on the calendar invitations to future Fundraising and Community Engagement committee meetings. Bruce Roemmich reinforces the need for improvement of marketing efforts and the Board agrees.

2:09 PM – The Board reviews the financial reports as presented by Operations Manager, Jessica Bertram. Bruce requests the P&L report be presented in a previous year-to-date comparison format that remains consistent for every meeting, the Board agrees. Jessica presents information about Mutual of America retirement benefits and the Board approves the request to include a ROTH option.

Bruce moves to approve the financial reports as presented with a Net Income of \$32,226.00 and Total Asset at \$607,819.00, Don seconds, the motion passes.

2:21 PM – Transportation Coordinator, Hope Hunt, updates the Board on the Transportation program.

2:32 PM – The Board reviews the August Program Report as presented by Assistant Director, Mike Bertram. Mike informs the Board about his recent involvement with the

Peer Mentorship program through the Association of Programs for Rural Independent Living and being chosen to provide guidance for the Hawaii Center for Independent Living.

2:37 PM - Board Recruitment is discussed, Don suggests Ian recruit from the Steamboat Rotary club, the Board agrees.

The next Board Meeting is scheduled for October 30, 2024.

2:38 – Michael moves to adjourn, Bruce seconds and the motion passes.