

Northwest Colorado Center for Independence Board Meeting Minutes

Wednesday, August 17, 2022

STARS Ranch Board Room in Steamboat Springs and via Google Video conference.

Members Present: Michael Toothaker, President
Bruce Roemmich, Vice President (via Google Meets)
Dan Bonner, Board Treasurer

Members Absent: Chris Ebert-Santos, Board Member

Staff Present: Ian Engle, Executive Director
Meagan Carini, Finance Manager

1:37pm - Michael Toothaker calls the meeting to order.

Board Minutes from previous meeting are discussed – Bruce requests change at 3:10p from “newly departing” to “retiring” board members.

1:39pm - Bruce Roemmich makes a motion to approve the July 27, 2022, Board Meeting Minutes, Michael Toothaker seconds and motion passes unanimously.

1:40pm - Ian presents the Development report. We have had a flurry of grant cycle applications come available in the last week.

1:41pm - Ian presents the Fundraising Committee report. Colorado Gives now has fees to add widgets, this will be discussed at the next fundraising committee meeting. The shopping extravaganza at the Silverthorne Outlets is selling tickets. The next big event is Colorado Gives Day, Marie is recruiting participation from NWCCI staff and Board members.
Dan mentioned the literature that Marie sends out doesn't clearly solicit donations. A “call to action” should be added at the end of each email and as part of all external communications.

1:50pm – Meagan presents the Finance Committee report. We have completed the transition from Verizon to AT&T for wireless service, we landed \$1000 in accessories for all new phones as part of the deal. Meagan plans to schedule the independent external audit with Catterson & CO. in October.

Ian and Meagan had a call with Colorado Department Labor and Employment, Division of Vocational Rehabilitation Fiscal Monitoring Unit auditors, we discussed resolution of debt payment (awaiting a formal response), approval of

NWCCI Indirect Cost Rate proposal and finalization of the recent site review.

1:58pm - Financial Reports – The board decided to skip approving the financial reports until the United Health Care transportation (vehicle purchase) pass-through funding is booked into the same month as when it was passed to SouthWest Center for Independence.

2:13pm - Ian presents the Program Report. Moffat is bringing in new consumers and remains our most active county. We continue to see significant need for assistance with social security benefits applications and work incentives counseling. Carlos resigned to help with his family's primary care medical practice. We will be filling the Program Coordinator position internally and recruiting for an Independent Living Coordinator position for split coverage of Grand and Summit Counties.

2:19pm - Board member recruitment - Michael and Ian are reaching out to a possible candidate, Jesica McMillan. Craig referred Don Godshaw. NWCCI staff member Marie Cosby recommended Vicki Holcomb. Ian will follow up with these interested candidates.

Michael Toothaker will be representing NWCCI at NW Rural Philanthropy Days.

The board schedules the next meeting for September 28, at the Mountain Valley bank.

2:30pm - Michael Toothaker motions to adjourn the board meeting, Bruce Roemmich seconds, meeting is adjourned.