

Board Retreat Meeting Minutes

NorthWest Colorado Center for Independence

Annual Board Retreat - Wednesday June 22, 2022 @ 10:30am to 3:30pm at the STARS Ranch, 35465 US-40 and Google Video Conference

Members Present: Michael Toothaker, Board Vice President
Susan Waldron, Board Secretary (via GoogleMeets)
Bruce Roemmich, Board Member
Dr. Chris Ebert, Board Member (via GoogleMeets)
Dan Bonner, Board Treasurer

Board Members Absent: Craig Kennedy, Board President

Staff Present: Ian Engle, Executive Director
Mike Bertram, Assistant Director

11:09 AM – Annual Board Retreat Meeting is called to order by NWCCI Board Vice President, Mike Toothaker. The meeting is being held at the STARS Ranch with remote participation available through via Google Meets.

11:10 AM – Bruce made a motion to accept the Board Minutes of April 27, 2022, Mike seconded and the Board voted unanimously to accept the motion. Dan abstained due to his absence at that meeting.

11:11 AM – Ian presented the Fundraising committee report. The Fundraising exceeded the proposed budget of \$25,000 by over \$2,000 for the year. At this time, in person fundraising events remain at a lull due to pandemic concerns, hopefully this will change going into next year.

Board members were reminded to contribute their annual financial contributions.

The use of the Flipcause online system for fundraising was discussed. It was decided NWCCI will continue to use Flipcause as the primary tool for generating and tracking fundraising activity, maintenance of the website and as part of NWCCI's marketing efforts.

11:54 AM - Mike Bertram, NWCCI's Assistant Director, presented the Programs Report to the Board, which included the following:

- Consumers Served and services rendered: In talking about numbers of services, it was indicated we are performing more services per person.
- It was mentioned that group services are becoming more sought after in certain counties and individual services in other counties.
- The staff continues to more accurately document persons served and services rendered.
- Group events were affected by pandemic concerns and restrictions.
- Mike related staff input, testimonials and program highlights via a PowerPoint presentation.

2:32 PM – Ian presented the Development Report. He shared Rachelle's concern that, perhaps, the grants will not be as abundant going forward.

2:37 PM - Ian presented the Finance and Administrative Report. It will be a consideration to explore other options than Singletrack for bookkeeping support going forward.

The current financials were reviewed through April. Total Assets are \$367,227.64 and Total Income is \$71,029.13.

The budget was reviewed. A draft of the budget will be sent out to the Board for further review. Any questions will be accepted and voted on at the next Board meeting.

2:46 PM – Dan moves to approve the following slate of NWCCI Board officers for FY 2022-23, Bruce seconds and the motion carries:

- Board President – Michael Toothaker
- Board Vice-President – Bruce Roemmich

- Board Treasurer – Dan Bonner
- Board Secretary – Susan Waldron

3:02 PM – Dan moves to adjourn, Michael seconds and the motion carries.

Next NWCCI Board meeting is scheduled for Wednesday, July 27, 2022, at Mountain Valley Bank in Steamboat Springs.