

Board Meeting Minutes

Northwest Colorado Center for Independence

Board Meeting held at Mountain Valley Bank in Steamboat Springs, CO and via Google Video conference. Wednesday January 25, 2023

Members Present: Bruce Roemmich, Vice President
Jessica McMillan (remote)
Vicki Holcomb (remote)
Michael Toothaker (remote)
Dan Bonner, Board Treasurer

Staff Presenting: Ian Engle, Executive Director
Rachelle Summers, Development Coordinator
Meagan Carini, Finance Manager (remote)

1:38 Bruce Roemmich calls the meeting to order.

Discussion about board potential Justine Ager. She uses NWCCI as a resource for transportation and is an advocate for individuals with disabilities. The NWCCI Board agrees to accommodate Justine's participation with Assistive Technology and other accessibility considerations. The Board agrees to provide Justine with a better opportunity to express what she brings and what she is looking to learn from the experience.

1:42 Bruce moves to approve the Board meeting Minutes from December 14, 2022. Dan seconds and the motion passes. Michael abstains since he wasn't present for the meeting.

Discussion about letters and donation receipt notices for donors from Colorado Gives and Flipcause platforms, donation income continues to increase every year and the board agrees prompt and professional follow up with donors is a priority.

1:55 Rachelle Adrian - NWCCI Development Coordinator - joins the meeting and presents the Development Report. Rachelle highlights an additional \$1,500 from Rocky Mountain Health Foundation (beyond what was requested) to fund self-care for our 20 staff members. Town of Breckenridge also gave \$2000. Dana and Christopher Reeve Foundation awarded \$40,000 for nursing home transition. NWCCI does work congruent with partner foundation's missions.

2:14 Meagan – NWCCI Finance Manager – joins the meeting and reports how the new medical plan is working better for everyone than last few years, yet still a significant challenge in all regards. Budgetary details will be discussed in Finance Committee meetings, NWCCI is saving money and staff is experiencing better coverage with this new medical plan. NWCCI is working with Edward Jones to invest in CD's.

Single Track will finish filings for 2022 and NWCCI will cancel our relationship with them.

Just Works offers our employees St/LT disability and life insurance. They will take care of 1099 and payroll tax.

We do our own annual taxes with Meagan making sure we are in compliance.

Catterson is doing an audit this month. Davidson takes care of our Federal tax filing (990).

2:30 Profit and Loss Report is presented.

CDOT – waiting for a reply as to what is to be received. Following-up with Rocky Mountain Health Plans and Southwest Center for Independence regarding our Rocky Rides contract. Health insurance covers medical, dental and vision and is cheaper than previous medical insurance coverage.

Discussion on how we are spending our money to help people who need services. We have \$100,000 for home remodeling and we need to spend that money. Funding streams have restrictions and need to be used as intended with integrity.

2:41 Balance Sheet shows assets at \$441,000 – Letter sent State of Colorado to forgive the \$55,527 still owed. Form for Debt Forgiveness Request sent. We will vote on an action next meeting with a date in writing for when we can expect to have a response.

Dan moves to approve the Financials as presented – Total Assets \$533,126. Jessica seconds and the balance sheet is approved.

2:48 Program Report - Number of individuals served is slightly less than last year at this time; however, people are using more services per person. We are giving significantly more rides than last year. We have 2 FT drivers and 1 PT driver.

Board Members profiles are being updated. Vicki and Jessica need to send one in.

3:14 Dan motions to adjourn, Bruce seconds and the motion passes.

3:15 Next meeting is scheduled for Weds. (2/22/23) at 1:30pm