

# Board Meeting Minutes 4-26-2023

## Northwest Colorado Center for Independence

Board Meeting held at Mountain Valley Bank in Steamboat Springs, CO and via Google Video conference. Wednesday April 26, 2023

Members Present: Michael Toothaker Board President(remote)  
Vicki Holcomb Board Secretary (remote)  
Craig Kennedy (remote)  
Bruce Roemmich Board Vice President (remote)  
Don Godshaw

Members Absent: Dan Bonner, Board Treasurer  
Jessica McMillan

Staff Present Ian Engle, Executive Director

1:33 Meeting called to order. Review of Minutes from the April 5, 2023, Board meeting. Two corrections are made to the draft Minutes from April 5, 2023. Bruce motions to accept the Minutes as amended, Craig seconds the motion and all approve.

1:37 Development Report is discussed - \$250 donated from Derek Hodson, Steamboat Group Fund via Yampa Valley Community Foundation. Great that a consumer helped NWCCI get a donation.

Parallel Path media company wants to do a photo shoot and video for NWCCI.

QB current grant income amount received is \$265,972. \$100,000 United Health Care/Rocky Mountain Health Plans was reclassified from FY2023 to FY2022 per the auditor's recommendation.

1:45 Finance Report is reviewed and the Board has no questions

1:50 Ian presents an update to the Board regarding the Steamboat Office move to a new leased space on July 1, 2023.

Ian presents a status update to the Board regarding Craig office move efforts, including the lease and purchase option proposal contract with the Craig Chamber of Commerce (current owners). The building is located at 360 East Victory Way and \$319,000 is the current listed offering price. We are proposing a 9 month lease together with an owner financed purchase agreement. NWCCI's offering price will be determined upon receipt of the appraisal report. The building looks great, checked out solid as per the inspection report and has prominent signage on main street. The NWCCI Transportation program

will operate out of this office and there is plenty of space to place our storage shed on the property, as well as room for community gardens with picnic tables and a nice lawn for group events and other activities. `

2:00 Public Comment Session- Riley Winkler remotely spoke to the Board and expressed concerns with NWCCI services. He has not applied for NWCCI services yet.

2:09 Financial Report

Total Liabilities - \$52,799.94.

Ian is working on completing and submitting the paperwork to request forgiveness of the outstanding debt to the State of Colorado.

Total Assets \$507,873.67

Net Income 112,435

2:15 Approve Financial Report – Craig makes the motion to approve the Financial Report as presented, Bruce seconds and all approve.

2:16 Fundraising Report

NWCCI will be the non-profit supporter of the Frisco Free Concert on Thursday July 20, 2023 at 5:00 pm.

Preparations and planning has begun for the NWCCI Annual Event on Sept. 14, 2024.

2:20 NWCCI needs updates to our website.

1. All board members need to submit head shots and bio blurbs to be posted.
2. Board minutes need to be posted

2:29 Bruce explains NWCCI uses Flipcause as the company update and maintain our website. We need to make sure we are getting all we can out of our partnership with them. We can track our donations thru them and keep track of our donor base.

2:33 Marie will be invited to the board retreat to discuss Fundraising and Flipcase.

2:37 Program Report shows that we served two times as many people in 2022 as in 2023. The people we are serving are getting more services. We need to look into what is costing NWCCI more. NWCCI has hired more people and we have raised salaries. We are also serving groups of people too and need to find a way to show that on the monthly report.

2:56 Don motions to adjourn the meeting and Craig second, motion passes.

Next meeting is Wednesday, May 31<sup>st</sup>.

